



Guest Group Contract

Guest Group Information

Organization:	Phone:
Coordinator:	Fax:
Address:	
City:	State: Zip:
Cell Phone:	E-mail:

Retreat/Conference Information

Arrival (Date & Time)	Departure (Date & Time)

# of Meals:	Breakfast	Lunch	Dinner	Snack

The Coordinator agrees to provide Raquette Lake Camps with registration/meal count by: / /

Tentative Count: _____ Final Count: _____

Financial/Insurance Responsibility

1. The group guarantees to pay for a minimum of _____ participants.
2. A nonrefundable deposit of \$_____ must be returned with this contract by ____ / ____ / ____.
3. Cancellation of this contract **prior to** ____ / ____ / ____ will result in the forfeiture of the entire deposit. Cancellation **after** this date will result in the contracting group's payment of 75% of the minimum event charges: MINIMUM EVENT CHARGES: _____ (min. # of people) x \$_____ = \$_____.
4. The sponsoring organization and the authorized representative will be held responsible for the financial obligations of this contract.
5. The balance of the total account will be paid to Raquette Lake Camps on the first day of the event with one check. Please make any other arrangements for payment prior to the group's arrival.
6. The organization will supply Raquette Lake Camps with a certificate of insurability listing Raquette Lake Camps, Inc. as insured up to \$1,000,000 by ____ / ____ / ____.

Other

1. The authorized representative agrees on behalf of the group to abide by the governing guidelines of Raquette Lake Camps as stated in the "Camp Guidelines" and takes responsibility for communicating them to the group.
2. This contract is not binding until signed by representatives of both parties and received by Raquette Lake Camps.

I _____ have read and agreed on behalf of _____ to the terms set forth in this contract, including the camp guidelines.

Signed: _____ Date: _____

I _____ have read and agreed on behalf of Raquette Lake Camps to the terms set forth in this contract, including the camp guidelines.

Signed: _____ Date: _____