

Camp Guidelines

_____ agrees to abide by the guidelines set forth below as part of the terms of the event listed on the "Guest Group Contract." The Group Coordinator (authorized representative) agrees to be responsible for communicating the guidelines to the group.

Registration

1. The contracted group will designate a Group Coordinator, at least 18 years of age, who will be responsible for the activities of the group during the occupancy of the facilities.
2. The contracted group will provide its own Registrar.
3. The Registrar is required to provide accurate attendance records so the Group Coordinator and the staff host can complete the financial settlement before the group's departure.
4. Arrival and departure times must conform to the dates and times confirmed. The Group Coordinator must be present at the time of check-in and check-out.

Facility Care

1. The contracted group's leadership is responsible for maintaining order in the facilities used so as to prevent damage to Raquette Lake Camps property.
2. The facilities used by the contracted group are subject to inspection and approval by Raquette Lake Camps as part of the financial settlement. The contracted group is financially liable for any damages by its group members, except damage arising from normal wear.
3. The contracted group is responsible for cleaning up any unusual situations caused by their program or conference.

Food Service

1. Shoes and shirts are required in the dining rooms as prescribed by health code.
2. The contracted group must inform Raquette Lake Camps at least 48 hours prior to arrival of any special dietary requirements of any of its members.
3. The group representative must verify all meal counts as arranged. All meals ordered will be charged for.

Regulations

1. Smoking is not permitted in any building
2. Permission to consume alcoholic beverages on camp property may be granted. The contracted group must obtain such permission in advance and comply with all applicable procedures and regulations established by New York State.
3. With the exception of Seeing Eye dogs, no pets will be allowed on camp property without specific advance permission of Raquette Lake Camps.
4. Swimming and use of any camp boat is permitted only under the supervision of a Raquette Lake Camps staff member. Arrangements must be made in advance.
5. Use of Raquette Lake Camps vehicles is not permitted.
6. Any use of Raquette Lake Camps equipment and/or supplies must be done only with the permission Raquette Lake Camps staff.

Insurance Requirements

1. The contracted group will supply Raquette Lake Camps with a certificate of insurability, listing Raquette Lake Camps, Inc. as insured up to \$1,000,000 at least one week in advance of the group's arrival.
2. The contracted group shall indemnify and hold harmless Raquette Lake Camps, its officers, agents, and employees against all claims for damages, loss or cost to person or property suffered or alleged to be suffered in connection with the use of the camps.

First Aid/Emergency Care

1. The contracted group will provide staff to provide first aid, emergency care, and emergency transportation for all of its members.
2. Raquette Lake Camps will orient the group's First Aid Supervisor as to the location of First Aid kits and equipment.